

**Bond Mill PTO  
Executive Board  
Meeting Minutes  
5/21/09**

**Present:** Kristen Ruiz, President; Liz Dwyer, Treasurer; Mark Brackett, Corresponding Secretary; Justin FitzGerald, Principal; Umbrenda Fisher, 4<sup>th</sup> grade teacher; Elaine Oakes, 3<sup>rd</sup> grade teacher; Kathleen Kennedy, special education teacher.

**Guests:** Dawn Bell, Lucy Ertter, Linda Landau, Carolyn Vincent, Rhonda Whitley, Mary Jean Sokolowsky.

Meeting called to order 6:02 pm

**Guest Reports:**

Linda Landau – Carnival: the results of the web survey were discussed with several good suggestions offered. Early results indicate a profit of approximately \$14,000. The Schweiss family generously donated the horses, ponies and wranglers for the ride which was very well received by a long line of many happy little girls. Mary Lehman and Carolyn Vincent will co-chair the Carnival next year and will be seeking a third co-chair.

Rhonda Whitley – 40<sup>th</sup> Anniversary: the date is set for June 13<sup>th</sup>. There will be children's activities, art viewing and show, and classroom tours. The menu and budget for the event was presented and discussed. The committee will meet again May 27<sup>th</sup>.

*Action: Rhonda and committee will contact the Laurel Leader and The Gazette regarding notices and coverage for the event.*

*Action: the Board will make a final decision on the budget.*

**Treasurer's Report (live!):**

- All funds received through 5/21/09 have been deposited. Data entered into Quicken and bank statement ending 4/30/09 has been reconciled.
- An updated budget report was provided and reviewed by the board.
- Bank account balance on 4/30/09 statement was \$32,247.91.
- So far 22 teachers have submitted their certificates for reimbursement.

## **President's Report:**

- We have our Federal tax exemption certificate and have now submitted all the forms for the State tax exemption certificate.
- The 5<sup>th</sup> and 6<sup>th</sup> grade questionnaires from MLK MS were sent home. It appears that only Bond Mill ES will be sending their 5<sup>th</sup> graders to MLK MS next year. The MLK MS open house will be May 28<sup>th</sup> from 2-4 pm. A Roundtable meeting to provide answers will be held June 2<sup>nd</sup> at 6:30 pm.
- With the 6<sup>th</sup> graders moving to MLK MS we expect to lose 3 teachers next year. We will have MEANS classes in 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grade next year with approximately 20 students per class. We expect to have ~438 students next year and lose our 0.5 Music teacher and 0.5 PE teacher. We will also lose our last two temporary classrooms.
- The PTO Volunteer Recognition Dinner is June 5<sup>th</sup>. We have 20 confirmed so far. A reminder will be sent.
- Advertising and promoting school events was discussed. To help communicate better, a brief script will be written for the events to be read at the afternoon announcements.
- Our Destination Imagination Team (aka DI) finished first in Prince George's County and Sixth in the State of Maryland. On May 27<sup>th</sup> the DI team will be recognized by Prince George's County at 6:30 pm at Roosevelt HS.
- Kristen wanted to officially recognize and thank a number of individuals who have contributed so much this year including:
  - Linda Landau, Anne-Marie Hartranft, Mary Lehman, Carolyn Vincent and Liz Dwyer for the work on the Carnival this year.
  - Mary Jean Sokolowski, (our Children's Activities Chair for next year!) for her awesome organization of the Chik-fil-A, Chee'burger Chee'burger, and Cactus Willie "nights".
  - Carolyn Vincent for her fantastic work on the PTO Website.
  - Dawn Bell and Stephanie Timmons-Brown for their work on the Playground Committee.
  - And finally, to Justin and Lucy for being kind enough to submit her name for the annual Comcast Parent Involvement Matters Award where Kristen was honored with the first ever JoAnne L. Carter Memorial Award.
- For the General Meeting on May 27<sup>th</sup> at 6:30 pm the Board will present a budget for approval and a slate of officers for election as follows:
  - President, Kristen Ruiz; VP, Dawn Bell; Corresponding Secretary, Carolyn Vincent; Treasurer, Casi Densmore-Koon; Recording Secretary, Lisa Horsman. Nominations may also be made from the floor.

## **Principal's Report:**

- Ms. Tayman has taken a husband and returned to work, Mrs. Brown and Ms. Pergerson have returned to work.
- The Choral concert and Dance Team performances played to a packed house.
- Big 6 and (almost as) Big 5 day will be June 2<sup>nd</sup>.
- Class Picnics and other year-end event dates are set and will be communicated through the teachers.

- The 5<sup>th</sup> & 6<sup>th</sup> Grade Dinner Dance is set for June 15<sup>th</sup>.
- The date for the Volunteer Tea will be announced soon (June 9<sup>th</sup>).

Meeting adjourned: 8:07 pm.

Submitted by:  
Mark Brackett, Corresponding Secretary  
May 25, 2009

*Action Items*

Rhonda Whitley:

1. Contact the Laurel Leader and The Gazette regarding notices and coverage for the event.

Kristen Ruiz:

1. The Board will make a final decision on the budget for the 40<sup>th</sup> Anniversary Celebration.